

**TOWN OF HIGHLAND APPLICATION FOR:  
2019-2020 SECONDARY DRIVEWAY SNOWPLOWING SERVICE**

Please read this release of liability and application form thoroughly. If you agree with the SECONDARY SNOWPLOWING SERVICE offered and your driveway meets the MINIMUM DRIVEWAY CONDITIONS, please detach and return the completed and signed application below with fees to:

Rose Graves, Treasurer  
Town of Highland  
12035 E. Graves Rd.  
Lake Nebagamon, WI 54849

**SECONDARY SNOWPLOWING SERVICE:**

1. Driveways may not be plowed unless new snow depth is at least 5 inches.
2. Driveways will be plowed only after all town roads are plowed.
3. Driveways compacted by snowmobiles will not be plowed.
4. Snowplowing can only be done when the ground is frozen. (Heavy equipment cannot be used in early winter and early spring when the ground is soft.)
5. Driveway plowing will be done only during regular work week hours. (No driveway plowing on weekends, nights or evenings.)
6. The Town of Highland, its officials and employees will not be held liable for damage to any property encountered in the area to be snowplowed.
7. The Town Board reserves the right to withdraw services at any time.

**MINIMUM DRIVEWAY CONDITIONS: (Homeowner responsibility)**

1. The Highway/Road entrance to the driveway must be at least 20 feet wide.
2. The entire driveway (except at the entrance) must be at least 18 feet wide.
3. Tree limbs must be trimmed to at least 14 feet high.
4. Driveways must be clear of all obstructions, such as rocks, stumps, holes and washouts.
5. All machines, toys, boats, cars, snowmobiles, etc. must be located off the driveway.
6. An adequate turn around with supportive base material is needed for large equipment.
7. Adequate space must be available to pile plowed snow throughout the snow season.

FEE MUST BE POSTMARKED BY OCTOBER 1, 2019..... \$175.00  
FEE IF PAID AFTER OCTOBER 1, 2019 ..... \$275.00  
COMMERCIAL PLOWING – HOURLY RATE (MINIMUM 1 HOUR CHARGE)..... \$175.00  
(PAID FEES ARE NON-REFUNDABLE)

----- CUT HERE ----- (Return completed form below with fees) -----

Application for **2019-2020 SECONDARY SNOWPLOWING SERVICE** and **RELEASE of LIABILITY:**

I, the undersigned, request the private driveway SECONDARY SNOWPLOWING SERVICE offered by the Town of Highland. 1) I certify that my driveway conforms to MINIMUM DRIVEWAY CONDITIONS and that the Town of Highland will not be held liable for any personal injury or property damage when the Town of Highland is engaged in snowplowing. 2) I enclosed my fee of \$\_\_\_\_\_.

SIGNED \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Address to be plowed/Fire# \_\_\_\_\_  
(If other than above)