

Town of Highland
Minutes
Regular Town Board Meeting
January 14, 2025 7:00 p.m.

(Board met at 6:30 pm to review correspondence and disbursements)

1 CALL TO ORDER

Khalar called the meeting to order.

2 ROLL CALL

All board members were present: Charles Khalar - Chairman, Sam Jones - Supervisor, Mark Graves - Supervisor, Nora Anne Moss - Clerk, and Rose Graves - Treasurer.

3 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4 VERIFICATION OF PUBLIC NOTICE

The Clerk verified that the meeting was posted.

5 ACCEPT AGENDA

Motion by Graves, seconded by Jones to accept the Agenda as posted. Motion carried.

6 APPROVAL OF MINUTES

Motion by Jones, seconded by Graves to approve the minutes of the December 10th meeting.
Motion carried.

7 PERSONS WISHING TO ADDRESS THE BOARD

None

8 ACTION/DISCUSSION ITEMS

a. 2024 Year End Funds

Motion by Jones, seconded by Graves to transfer \$6400 from the fire department savings account into the general fund to balance their budget for 2024. Motion carried.

9 CORRESPONDENCE

a. Northwood Tech College - Board Vacancies

10 PERMITS ISSUED BY DOUGLAS COUNTY

a. Futurewood - 14029 E Beauregard Lake Rd - Upgrade Cell Tower

11 BUILDING PERMIT REQUESTS

None

12 DEPARTMENT/COMMITTEE REPORTS

a. EQUIPMENT AND ROADS

Khalar gave the Equipment & Roads Report. We will meet on January 28th to discuss the highway job opening.

b. GROUNDS, BUILDING AND RECYCLING

Jones gave the Grounds Building and Recycling report.

c. CONSTABLE

Anna Graves gave the Constable's report

d. CEMETERY

None

e. PLAN COMMISSION REPORT

None

f. AMBULANCE REPORT

None

g. FIRE DEPARTMENT REPORT

Terri Nelson gave the Fire Department report.

13 PAYMENT OF PAYROLL AND DISBURSEMENT REQUESTS

Motion by Graves, seconded by Jones to pay the monthly payroll and disbursement requests.

Motion carried.

14 TREASURER'S REPORT

R. Graves gave the Treasurer's report. Motion by Jones, seconded by Graves to accept the Treasurer's report. Motion carried.

Beginning Balance	\$33,691.10
Total Receipts	\$584,652.91
Total Disbursements	\$331,442.68
Ending Balance	\$286,901.33

15 PUBLIC COMMENT

16 ADJOURNMENT

Motion by Graves, seconded by Jones to adjourn the meeting. Motion carried. Meeting was adjourned at 7:30 p.m.

NEXT REGULAR TOWN BOARD MEETING TUESDAY, FEBRUARY 11, 2025 AT 7:00 P.M. AT THE HIGHLAND TOWN HALL.

SUBMITTED BY

NORA ANNE MOSS, CLERK

*Please note: There is a 5 minute time limit during the public comment portions of the meetings.