

Town of Highland
Minutes
Regular Town Board Meeting
February 11, 2025 7:00 p.m.

(Board met at 6:30 pm to review correspondence and disbursements)

1 CALL TO ORDER

Khalar called the meeting to order.

2 ROLL CALL

All board members were present: Charles Khalar - Chairman, Sam Jones - Supervisor, Mark Graves - Supervisor, Nora Anne Moss - Clerk, and Rose Graves - Treasurer.

3 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4 VERIFICATION OF PUBLIC NOTICE

The Clerk verified that the meeting was posted.

5 ACCEPT AGENDA

Motion by Jones, seconded by Graves to accept the Agenda. Motion carried.

6 APPROVAL OF MINUTES

Motion by Graves, seconded by Jones to accept the minutes of the previous meetings (Jan 14, Jan 28).
Motion carried.

7 PERSONS WISHING TO ADDRESS THE BOARD

- a. Mosaic Technologies Representative
- b. No County Reps

8 ACTION/DISCUSSION ITEMS

- a. Amending the Fire Department By-Laws
Motion by Jones, seconded by Graves to amend the Fire Dept By-Laws as presented. Motion Carried.
This will change the voting to in person rather than mail in ballots.
- b. Hosting/Scheduling a Memory Screening Event with Douglas County
Motion by Graves, seconded by Jones to have the Clerk arrange with County to host event. Motion carried.
- c. Douglas County requesting feedback on LRIP Pilot Program
Motion by Graves, seconded by Jones to have the Clerk send email to County stating our opinion is that we are not satisfied with the pilot program and prefer the previous process. Motion carried.
- d. 2025 Douglas Countywide Summer ATV/UTV Trail Map
Motion by Jones, seconded by Graves to make no changes to the map. Motion carried.
- e. 10 Year Capital Plan
The board discussed the current 10 year capital plan. No changes were made.
- f. Request Estimates for Chip Sealing
Motion by Jones, seconded by Graves to advertise for bids for chip sealing a portion of Peterson, Circle and Sand Lake Roads. Motion carried. Bids will be due March 11, 2025 and we are requesting bids for individual roads and separate bids for with a "fog" and one without.
- g. Fire Department letter requesting donations for radios
Motion by Jones, seconded by Graves to approve the fire department sending out letter requesting donations. Motion carried
- h. Spring Road Postings
Spring Road Postings were discussed. This will be discussed further at a meeting next week.
- i. Transfer Station Attendant Shed

The shed has been sold. It will be removed when the owner can take it.

9 CORRESPONDENCE

- a. Douglas County Timber Cut Notice
- b. Douglas County 2024 Permit Summary
- c. Brightspeed email requesting letter of support

10 PERMITS ISSUED BY DOUGLAS COUNTY

Schultz- 14081 E Catherine Lake Rd - Camper
 Boettcher - 11111 S Murray Lake Rd - Camper

11 BUILDING PERMIT REQUESTS

None

12 DEPARTMENT/COMMITTEE REPORTS

- a. EQUIPMENT & ROADS
Khalar gave the equipment and roads report.
- b. GROUNDS, BUILDING AND RECYCLING
There was no report.
- c. CONSTABLE
There was no activity.
- d. CEMETERY
There was no report. Annual Meeting will be March 3.
- e. PLAN COMMISSION REPORT
There was no activity.
- f. BRULE/ST CROIX CWPP PROJECT
There was no report.
- g. BARNES AMBULANCE REPORT FOR HIGHLAND
There was no report.
- h. FIRE DEPARTMENT REPORT
Brad Nelson gave the Fire Department report. The Skating and Sledding Party is scheduled for Sunday, February 16th.

13 PAYMENT OF PAYROLL AND DISBURSEMENT REQUESTS

Motion by Graves, seconded by Jones to approve the payroll and disbursement requests. Motion carried.

14 TREASURER'S REPORT

Motion by Jones, seconded by Graves to approve the Treasurer's report. Motion carried.

Beginning Balance	\$286,901.33
Total Receipts	\$445,994.63
Total Disbursements	\$54,115.36
Ending Balance	\$678,780.60

15 PUBLIC COMMENT

16 ADJOURNMENT

Motion by Graves, seconded by Jones to adjourn the meeting. Meeting was adjourned.

NEXT REGULAR TOWN BOARD MEETING TUESDAY, MARCH 11, 2025 AT 7:00 P.M. AT THE HIGHLAND TOWN HALL.

SUBMITTED BY

NORA ANNE MOSS, CLERK

*Please note: There is a 5 minute time during the public comment portions of the meetings.