

Town of Highland, Douglas County, Wisconsin

Transfer Station Access and Use

I. Purpose

- a. To manage access to the Transfer Station for active town residents or property owners.
- b. To ensure that hazardous waste is not collected at the transfer station.
- c. To ensure that recycle and trash material meets the criteria established by the collection agency.
- d. To manage the trash disposal budget by limiting use to active town residents and property owners in the Town of Highland only, to ensure the Town will not be fined for unacceptable material collected and to assist property owners and active town residents in understanding Transfer Station materials collection rules.
- e. To ensure that organizations, companies, commercial businesses, and any organization other than active residents and property owners are prohibited from using the residential only transfer station as it is only budgeted for residential use.

II. Authority

- a. The Town Board has the authority to require Transfer Station ID passes.
- b. Transfer Station Attendants have the authority to control the material left at the station based on collection agency criteria.
- c. Transfer station attendants have the authority to turn away those not qualified for a pass.

III. Definitions

- a. Transfer Station Pass (or Pass): must be hung on the vehicle rear view mirror before entering the transfer station.
- b. Transfer Station Attendants: Manage the transfer station during hours of operation.
- c. Active Property Owners: have a Fire Number posted by their driveway.

IV. Application and Permit Provisions

- a. Only one Transfer Station Pass per property is assigned to an active property owner. Duplicate or additional passes are available for a fee of \$25.00.
- b. Permits will be issued by the Town Treasurer.
- c. Property Owners or Residents are required to provide identification that matches the property owners listing of properties with valid county or town issued fire numbers.

V. Specifications:

- a. The pass will be made of durable plastic material designed to be hung from a rear-view mirror.
- b. The pass number will be recorded on a town provided owners list along with the owner's signature to indicate receipt of the pass.
- c. The pass color and end date will be easily visible on the pass.

VII. Penalties

- a. Lost passes can be replaced with a \$25 fee.
- b. As passes are uniquely numbered the pass being replaced will be canceled and will no longer be a valid pass for Transfer Station Entry.

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VIII. Severability

If any section or part of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby. All other ordinances or parts of ordinances of the Town inconsistent with this Ordinance, to the extent of the inconsistency only, are hereby repealed.

IX. Effective Date

This Ordinance shall take effect after adoption by the Town Board and publication or posting as required by Section 60.80 of the Wisconsin Statutes. This process will begin immediately. Stickers with the year 2030 will be provided to residents with passes to cover the original date and to extend the current passes until 2030. New passes with the 2030 end date will be distributed as needed. All passes need to display 2030 by January 1, 2026. This process will continue per Town Board authority.

Adopted 11/10/2020

Updated 4/12/2022

Updated 3/13/2025